

# TENANT'S MAINTENANCE REQUEST

## Item Schedule

Item		
1	<b>PROPERTY</b>	Address: _____ _____
2	<b>TENANT'S DETAILS</b>	Name/s: _____ Phone: _____ Fax: _____ Mobile: _____ Email: _____
3	<b>AGENT</b>	Name: <b>Tullawong Properties</b> Address: <b>PO Box 333</b> Phone: _____ <b>Caboolture QLD 4510</b> Fax: _____ Email: <b>admin@tullawongproperties.com</b> Mobile: <b>0408 185 999</b> Property Manager: _____
4	<b>MAINTENANCE ISSUES</b>  <i>Full details to be provided</i>	
5	<b>NOTICE</b> <i>(tick if consent is being given)</i>	Where access to the Property is required by contractors for the purposes of carrying out repairs or maintenance or providing quotes thereto, the Tenant/s consent to:  <input type="checkbox"/> (1) disclosure of the Tenant/s details in Item (2) to arrange such access, provided any party to whom such details are given will be bound by the <i>Privacy Act 1988</i> and the Agent's Privacy Policy. <input type="checkbox"/> (2) the Agent providing keys to such contractors to gain access to the Property if the Tenant/s is unable to be in attendance at the Property when access is required.  [Note: The Tenant/s must first receive an Entry Notice in accordance with Section 193 <i>Residential Tenancies and Rooming Accommodation Act 2008</i> ]
6	<b>SIGNATURE</b>	Tenant's Signature: _____ Date: ____ / ____ / ____